

IMMEDIATE VACANCY

CAPACITY BUILDING ADVISOR

The Ethiopia-Canada Cooperation Office (ECCO), a project of **Canadian International Development Agency (CIDA)** in Addis Ababa, is currently seeking a Capacity Building Advisor to provide support to CIDA's Program in Ethiopia. The contract duration is 12 months, with possibility of extension.

The Capacity Building Advisor:

- provides expert technical advice on capacity building aspects of the design, planning, implementation, monitoring and reporting of CIDA's programs and projects in Ethiopia;
- conducts and reviews capacity assessments, training needs assessments, and develops capacity building action plans;
- participates in policy dialogue committees, task forces related to capacity building, and provides advice and analysis to government, donors and other stakeholders;
- develops and delivers training programs and materials related to capacity building;
- engages in research, analysis and information sharing related to capacity building.

Candidates must meet the following *minimum mandatory criteria*:

- Master degree from a recognized university in a social or science field.
- Minimum of 10 years of relevant experience working in the area of capacity building.

Interested individuals must complete a Request for Proposal (RFP) document, as outlined on the website www.cida-ecco.org/vacancy.htm, by Monday, June 20th, 2011

The RFP contains additional information about CIDA, ECCO and the Capacity Building Advisor position.

Please note that only candidates screened into the interview stage will be notified.

ECCO is an equal opportunity employer.